

THOSE IN ATTENDANCE:

Cindy Kindred, President
Jana Ostler, Secretary
Annalise Lasater
Mario Organista
Bret Rigby
Cathy Stokes
Adam Weinacker

THOSE EXCUSED:

Lu Marzulli, Vice President
Deeda Seed

ADDITIONAL STAFF IN ATTENDANCE:

Peter Bromberg, Executive Director
Debbie Ehrman, Deputy Director
Gordon Bradberry, Assistant Director of Facilities and IT
Marilee Moon, Assistant Director of Customer Experience
Liesl Jacobson, Assistant Director of Community Engagement
Shelly Chapman, Human Resources Manager
Jace Bunting, Finance Manager

Tommy Hamby, Data Coordinator
Kimberly Chytraus, Senior City Attorney
Russell Weeks, City Liaison
Becky Butler, Technical Services Manager
Yusuf Maung, Administrative Services

I. CALL TO ORDER

Ms. Kindred called the meeting to order at 4:02 PM without a quorum. Motions were not to be made until a quorum was reached.

Quorum reached at 4:45 PM

II. APPROVAL OF MINUTES

Ms. Oster moved to approve the [January 14, 2019 Board Meeting Minutes](#). Mr. Weinacker seconded the motion which passed unanimously.

III. COMMUNICATIONS AND PUBLIC COMMENT

There was no public comment.

IV. BOARD PRESIDENT'S REPORT

Ms. Kindred presented her report. She and Peter have been meeting with City Council Members to speak to them about fundraising opportunities and the future of the City Library. Cathy Stokes made a motion to thank the staff who work on facilitating Board Meetings and providing snacks. Mr. Weinacker seconded the motion which passed unanimously. Mr. Rigby took a moment to speak about the previous meeting of the Finance Committee and concluded that they are satisfied with the proposed Fiscal Year 2020 Budget.

V. [LIBRARY DIRECTOR'S REPORT](#)

Mr. Bromberg presented his report. He welcomed Liesl Jacobson as the new Assistant Director of Community Engagement. He highlighted several areas including the start of the new online room reservation software, Communico Reserve, the creation of "Show and Tech" kits for staff to use in programming and outreach (VR, Digital Storytelling, Stop-motion Animation), and patron feedback that

has led to the creation of new programs like a Fix-It Clinic wherein the Library has partnered with Utah Recycle Alliance to demonstrate the ability to fix things instead of just discarding them.

Mr. Bromberg presented a quick update on the Sprague Branch. The temporary location while the building undergoes the renovation is the Old Firehouse on Simpson Avenue. The Firehouse location will be for express services and will open in late April as the Sprague Branch closes at the beginning of the month.

- a. Mr. Bunting presented the [January Financial Statement](#).
- b. Mr. Hamby and Ms. Butler presented a spotlight on Library databases.

VI. OLD BUSINESS

- a. [Revision to DVD Checkout Limits](#) - Mr. Bromberg presented. No revisions were made to the policy that increased DVD checkout limits to 20 from 10. Ms. Ostler moved to approve the revision. Ms. Stokes seconded the motion which passed unanimously.
- b. [Revision to Computer Access Policy](#) - Mr. Bromberg presented. After feedback from Board Members and Ms. Chytraus, policy language was revised from the previously presented version to be more general. Ms. Stokes moved to approve the revisions per feedback received. Mr. Organista seconded the motion which passed unanimously.

VII. NEW BUSINESS

- a. [Fiscal Year 2020 Proposed Budget](#) - Mr. Bunting presented. He noted that there may be changes made to this draft that will be presented in the next revision to the Board in March.
- b. [Capital Budget Reallocation Request](#), Sprague Renovation - Mr. Bromberg presented. He noted that in the previous year, the Board approved a reallocation of money from Chapman to Sprague to fund the renovation. This reallocation request is in addition to the previous year's reallocation. This request will provide the funds to facilitate the work on the Sprague Branch. Mr. Bromberg reiterated for the Board that an extensive refresh has recently been completed on the Chapman Branch.

VIII. OTHER

IX. ADJOURN

Mr. Organista moved to adjourn the meeting. Ms. Stokes seconded the motion which passed unanimously. The meeting adjourned at 5:45 PM.

UPCOMING SCHEDULE

March Board Meeting – Monday, March 25, 2019, 4pm, Main Library, 210 East 400 South, Salt Lake City, UT 84111