

THOSE IN ATTENDANCE:

Lu Marzulli, President
Annalise Lasater, Vice President
Bret Rigby, Secretary
Mario Organista
Carol Osborn
Cathy Stokes
Adam Weinacker

THOSE EXCUSED:

Deeda Seed

ADDITIONAL STAFF IN ATTENDANCE:

Peter Bromberg, Executive Director
Jace Bunting, Finance Manager
Shelly Chapman, Human Resources Manager
Kimberly Chytraus, Senior City Attorney
Debbie Ehrman, Deputy Director
Gordon Bradberry, Assistant Director of IT and Facilities
Stephanie Howell, Teen Services Librarian
Liesl Jacobson, Assistant Director of Community Engagement

Lexi Johnson, Library Assistant
Mary Maloney, Sweet Branch Manager
Marilee Moon, Assistant Director of Customer Service
Polly Llewellyn, Library Assistant
Quinn Smith, Assistant Director of Marketing and Communications
Heidi Voss, Executive Administrator
Russell Weeks, Public Policy Analyst

I. CALL TO ORDER

Lu Marzulli called the meeting to order at 4:02 PM.

II. APPROVAL OF MINUTES

Annalise moved to approve the May 18, 2020 minutes as written. Cathy seconded the motion, which passed unanimously.

III. COMMUNICATION AND PUBLIC COMMENT

No members of the public offered comments.

IV. BOARD PRESIDENT'S REPORT

Lu Marzulli read [the statement the library posted](#) to show support for Black Lives Matter, and noted the recommended reading list included. He thanked those who contributed to the statement, and recognized the library's Equity, Diversity, and Inclusion council for their work to create a more equitable environment for staff and patrons. He also thanked Bret Rigby for his service to the board, as he is resigning once his term expires.

VI. LIBRARY DIRECTOR'S REPORT

- a. Jace Bunting, Finance Manager, presented the [May 2020 Financial Report](#).
 - i. RDA revenues have come in higher than what we budgeted, which should help us have more flexibility as we address any budget shortages in the coming year from shifted operations due to COVID-19.
 - ii. Nearing the end of the fiscal year, but will continue to receive and pay invoices for the previous fiscal year well into August, so expense numbers will change a bit.
- b. Highlights from the director's report:
 - i. We have launched Holds-to-Go, our curbside delivery service, and have been running at Main, Day-Riverside, and Anderson-Foothill.
 - ii. Over 3,000 people have signed up for our Super Summer challenge so far.

- iii. We likely won't be able to offer in-person services beginning July 6, as we hoped, since COVID-19 cases are increasing. We're looking at alternative ways to offer computer services, as we know this is a big community need.
- iv. We have increased access to anti-racist titles, which are in higher demand. Several are now available no matter how many patrons would like access.
- v. Still donating books to the community through the Friends of the Library and Neighbors Helping Neighbors. We have now distributed 6,000 books to various organizations.
- vi. Our neighborhood garden, The Plot, has donated its first crop to the Women's Resource Center.

VII. OLD BUSINESS

- a. N/A

VIII. NEW BUSINESS

- a. Voting in New Officers
 - i. Lu Marzulli and Annalise Lasater served as the nominating committee this year, and chose to nominate themselves to remain in their current positions with Lu serving as the board president and Annalise serving as board vice president. They also nominated Adam Weinacker as the new board secretary, since Bret Rigby will be leaving the board.
 - ii. Lu opened the floor for additional nominations if any board members wanted to nominate themselves or other board members for positions. No additional nominations were made.
 - iii. Carol moved to accept the nominations as presented. Adam seconded the motion, which passed unanimously.
- b. [Face covering temporary policy](#)
 - i. The state guidelines regarding a phased return to activity notes the importance of facial coverings in retail settings. Though libraries aren't retail, they function similar in terms of foot traffic. In the interest of maintaining a safe, healthy environment, the library would like to add a temporary policy to require patrons to wear face coverings in the building. If patrons don't have a face covering, the library will provide one.
 - ii. The library asked for a vote on this now, in case we are able to move forward with any in-person services in July.
 - iii. Cathy moved to approve the face covering policy. Annalise seconded the motion, which passed unanimously.
- c. [Inclusive Bathroom Policy](#)
 - i. A team at the library has been researching how to address trans mistreatment in public spaces, especially bathrooms. This proposed policy change would designate all single occupant bathrooms as all gender, and affirm, for multi-stall bathrooms, that patrons may choose the bathroom that best fits their gender identity. This policy would also restrict other patrons from impeding someone from using the bathroom of their choice.
 - ii. In addition to this policy, the team has included signage and training recommendations to provide proper support for these changes.
 - iii. The board did not vote at this time, but will review and vote at the next board meeting.
- d. [Resolution thanking Debbie Downs, Friends Board President](#)
 - i. Debbie Downs is resigning as the president of the Friends of the Library board, and we'd like to officially offer thanks for her service.
 - ii. Bret moved to accept the resolution. Cathy seconded the motion, which passed unanimously.

IX. CLOSED SESSION

- a. Bret moved that the board enter a closed session to discuss current litigation and legal advice. Cathy seconded the motion, which passed unanimously.

- b. The board entered a closed session at 4:58pm
- c. The board reopened the session at 5:28pm

X. ADJOURN

- A. Cathy moved to adjourn the meeting. Bret seconded the motion, which passed unanimously. The meeting adjourned at 5:33pm.

UPCOMING SCHEDULE

The next will be held

Monday, July 27, 2020, 4pm

Meeting will be held virtually via Google Meet