

THOSE IN ATTENDANCE:

Lu Marzulli, President
Annalise Lasater, Vice President
Deeda Seed
Cathy Stokes
Adam Weinacker

THOSE EXCUSED:

Bret Rigby, Secretary
Mario Organista
Carol Osborn

ADDITIONAL STAFF IN ATTENDANCE:

Peter Bromberg, Executive Director
Jace Bunting, Finance Manager
Shelly Chapman, Human Resources Manager
Kimberly Chytraus, Senior City Attorney
Debbie Ehrman, Deputy Director

Gordon Bradberry, Assistant Director of IT and Facilities
Marilee Moon, Assistant Director of Customer Experience
Quinn Smith, Assistant Director of Marketing and Communications
Heidi Voss, Executive Administrator

I. CALL TO ORDER

Lu Marzulli called the meeting to order at 4:04 PM.

III. COMMUNICATION AND PUBLIC COMMENT

We received a [public comment from Mary Curtis](#) regarding library resources.

IV. BOARD PRESIDENT'S REPORT

Lu noted that the executive committee would like to look at revising board bylaws in the near future to align with updated practices.

II. APPROVAL OF MINUTES

Annalise moved to approve the January 13, 2020 minutes as written. Cathy seconded the motion, which passed unanimously.

VI. [LIBRARY DIRECTOR'S REPORT](#)

- a. Peter discussed a couple of items that have come up that were not included in the director's report.
 - i. The City Library will begin distributing Naloxone kits to the public through a partnership with Utah Naloxone. This is a program the Salt Lake County Library and many other libraries offer. The goal is to get kits into low barrier and mainstream places where there are opportunities to save lives.
 - ii. Library leadership is working on a response plan for the COVID-19 outbreak. There are a lot of questions to answer, and any plan will include collaboration with the county and city emergency preparation teams. Custodial is already moving forward with an increase in cleaning and disinfecting.
- b. Jace Bunting, Finance Manager, presented the [January 2020 Financial Report](#). He explained that there will be no more tax revenue adjustments until we receive a settlement from the county, usually in March or April.

VII. OLD BUSINESS

- a. N/A

VIII. NEW BUSINESS

- a. [Fiscal Year 2021 Proposed Budget](#)
 - i. The board finance committee convened previous to this meeting, where Jace provided a detailed summary of the proposed budget. The committee asked for points of clarification, but had no issues with the proposal.
 - ii. Jace explained notable differences between the last budget and this proposed budget, including a request for funds to renovate the Main Library's roof.
- b. [Capital Budget Reallocation](#)
 - i. In an effort to reduce the period of time the Main roof is closed, Maintenance would like to reallocate funds from approved projects this year to begin working on the roof.
- c. [Nepotism Policy Update](#)
 - i. This recommended change would remove wording that prevents relatives from working in the same department. Relatives still may not work in an employee/supervisor relationship.

IX. CLOSED SESSION

- a. Deeda Seed moved to enter a closed session to discuss the work performance of a security employee. Cathy Stokes seconded the motion. All present board members voted in favor, and the meeting entered closed session at 5:29 pm.
- b. The meeting reopened at 5:47 pm.

X. ADJOURN

- A. Deeda Seed moved to adjourn the meeting. Adam Weinacker seconded the motion, which passed unanimously. The meeting adjourned at 5:52 pm.

UPCOMING SCHEDULE

The next will be held

Monday, March 30, 2020, 4pm

Day-Riverside Branch 1575 West 1000 North, Salt Lake City, UT 84116