

**THOSE IN ATTENDANCE:**

Lu Marzulli, President  
Annalise Lasater, Vice President (via phone)  
Bret Rigby, Secretary  
Cathy Stokes  
Adam Weinacker

**THOSE EXCUSED:**

Mario Organista  
Carol Osborn  
Deeda Seed

**ADDITIONAL STAFF IN ATTENDANCE:**

Peter Bromberg, Executive Director  
Jace Bunting, Finance Manager  
Shelly Chapman, Human Resources Manager  
Kimberly Chytraus, Senior City Attorney  
Debbie Ehrman, Deputy Director

Quinn Smith - Assistant Director of Marketing and Communications  
Heidi Voss, Executive Administrator  
Russell Weeks, City Liaison

**I. CALL TO ORDER**

Lu Marzulli called the meeting to order at 4:04 PM.

**II. APPROVAL OF MINUTES**

Adam moved to approve the November 25, 2019 minutes as written. Bret seconded the motion, which passed unanimously.

**III. COMMUNICATION AND PUBLIC COMMENT**

We received public comments from Tim Chambless regarding the Area 2 tenant space at the Library. [See attachment for his full statement.](#)

**IV. BOARD PRESIDENT'S REPORT**

Lu updated the board on the executive committee's work to develop a more standardized yearly review for the library executive director. They are hoping to have materials prepared to present at April's meeting. He also reminded board members that there is money in the budget for professional development if any board members would like to attend library related conferences.

**VI. LIBRARY DIRECTOR'S REPORT**

- a. Jace Bunting, Finance Manager, reviewed some of the highlights from the [November finance report](#). Property tax revenue is lower than last year, but we're not sure if this has to do with timing for the county or an issue with collections. We also received a rebate on our health insurance premiums, which has increased the line item for sundry.
- b. The Sprague renovations are progressing. There were some issues with the chimney, but the contractor is working on a solution. The renovations will include french doors from the maker space out to the patio, and the ducting in the lower levels has been tightened to allow more vertical space.
- c. The Library is meeting weekly with city agencies, county health representatives, and the police department about the increase in homeless encampments on Library Square. Although the

Library doesn't have jurisdiction over the space, we are collaborating with other agencies to provide services and address health and safety concerns.

## **VII. OLD BUSINESS**

- a. Lease terms for KRCL
  - i. The Library Director has visited with KCPW to discuss their interest in the Library's Area 2 tenant space. The Library would like to work together with KCPW to come to a solution that balances KCPW's mission as well as the Library's responsibility to activate Library Square.
  - ii. Adam Weinacker moved that the board direct the library to enter lease negotiations with KRCL for the Area 2 tenant space. Bret Rigby seconded the motion, which passed unanimously.
- b. [Eide Bailly FY2019 Audit Report](#)
  - i. Bret Rigby moved to adopt the Eide Bailly FY2019 audit report as written. Adam Weinacker seconded the motion, which passed unanimously.

## **VIII. NEW BUSINESS**

- a. N/A

## **IX. ADJOURN**

- A. Bret Rigby moved to adjourn the meeting. Annalise Lasater seconded the motion, which passed unanimously. The meeting adjourned at 4:35pm.

## **UPCOMING SCHEDULE**

January Board Meeting

Monday, January 13, 2019, 4pm

Main Library, 210 East 400 South, Salt Lake City, UT 84114