

THOSE IN ATTENDANCE:

Lu Marzulli, President
Annalise Lasater, Vice President
Bret Rigby, Secretary
Carol Osborn
Deeda Seed

THOSE EXCUSED:

Mario Organista
Cathy Stokes
Adam Weinacker

ADDITIONAL STAFF IN ATTENDANCE:

Peter Bromberg, Executive Director
Jace Bunting, Finance Manager
Becky Butler, Technical Services Manager
Shelly Chapman, Human Resources Manager
Debbie Ehrman, Deputy Director
Brett Hancock, Audit Manager, Eide Bailly
Marilee Moon, Assistant Director of Customer Experience

Jeff Mower, Executive Director of the Friends of the Library
David Mull, City Attorney
Paul Skeen, Partner, Eide Bailly
Quinn Smith - Assistant Director of Marketing and Communications
Heidi Voss, Executive Administrator
Russell Weeks, City Liaison

*Note - Agenda items have been listed in the order discussed.

I. CALL TO ORDER

Lu Marzulli called the meeting to order at 4:07 PM.

III. COMMUNICATION AND PUBLIC COMMENT

We received public comments from Tim Chambless, Peter Monson, and Glen Feighery regarding the Area 2 tenant space at the Library. [See attachment for full statements.](#)

IV. BOARD PRESIDENT'S REPORT

Lu noted that the executive committee is developing the process for the Library executive director's annual review, as discussed at the last meeting. He also expressed gratitude to retired board member Jana Ostler and presented her with a gift on behalf of the board.

V. FRIENDS OF THE LIBRARY UPDATE

Jeff Mower provided an update for the Friends of the Library. They have been working this year on strengthening their mission and vision statement. They have also created a strategic plan for the next three years, focused on increasing the money they can provide to the library.

II. APPROVAL OF MINUTES

Deeda Seed moved to approve the October 28, 2019 board meeting minutes as written. Bret Rigby seconded the motion. The board unanimously approved the minutes.

VI. [LIBRARY DIRECTOR'S REPORT](#)

- a. Jace Bunting, Finance Manager, reviewed some of the highlights from the [October finance report](#). He pointed out that we are currently under budget for salaries, but that will adjust during months where there three pay periods.
- b. Paul Skeen and Brett Hancock of Eide Bailly went over [the Library's audit report](#). They expressed that things have been well taken care of. With an entity of this size, it's common to find errors, but

they had a hard time finding anything. A few board members asked questions and requested the auditors return for further Q&A after they have had more time to review the audit report.

- c. Becky Butler, Technical Services Manager at the library, provided background regarding rising prices in eBooks.
 - i. One of the big five publishing houses, Macmillan, has announced that they will only sell libraries one copy of new e-book titles until eight weeks after a title is released. After that, prices are still significantly higher for libraries than for individual consumers.
 - ii. One of the biggest issues with steep prices for e-materials is whether the item is considered a product that is purchased once, or a software that buyers subscribe to. The American Library Association has approached federal lawmakers to explore a legislative fix that would protect libraries from these inflated prices.
 - iii. Currently, our selectors are buying fewer titles because the money doesn't go as far as it used to. We're also setting up BiblioBoard for the library, where patrons will have access to high quality self-published books, as well as providing a platform for local authors to publish their work.

VII. OLD BUSINESS

- a. [Friends of the Library MOU](#)
 - i. Deeda Seed moved to approve the MOU as written. Annalise seconded the motion, and it passed unanimously.

VIII. NEW BUSINESS

- a. Lease terms for KRCL
 - i. KRCL has proposed use of the Library's tenant space, Area 2, which would help activate Library Square. Current neighboring tenant KCPW has expressed interest in this space as well, and the board discussed options for meeting the needs of both parties, and considering the interest of the public. The Library asked for approval to enter lease negotiations with KRCL.
- b. Cafe space at Marmalade
 - i. The Retail Advisory Committee has interviewed applicants from the Library's RFP for a coffee vendor at the Marmalade Branch. They have recommended to move forward with lease negotiations for Lucky Ones Coffee. Deeda moved to approve the recommendation to enter lease negotiations. Lu seconded the motion, which passed unanimously.

IX. ADJOURN

- A. Deeda Seed moved that the meeting adjourn. Annalise Lasater seconded the motion, which passed unanimously. The meeting adjourned at 5:41 pm.

UPCOMING SCHEDULE

December Board Meeting

Monday, December 16, 2019, 4pm

Main Library, 210 East 400 South, Salt Lake City, UT 84114