

THOSE IN ATTENDANCE:

Lu Marzulli, President
Annalise Lasater, Vice President
Bret Rigby, Secretary
Mario Organista
Carol Osborn
Deeda Seed
Cathy Stokes
Adam Weinacker

THOSE EXCUSED:

ADDITIONAL STAFF IN ATTENDANCE:

Peter Bromberg, Executive Director
Kimberly Chytraus, Senior City Attorney
Debbie Ehrman, Deputy Director
Gordon Bradberry, Assistant Director of Facilities and IT
Jace Bunting, Finance Manager

Marilee Moon, Assistant Director of Customer Experience
Heidi Voss, Executive Administrator
Russell Weeks, City Liaison

*Note - Agenda items have been listed in the order discussed.

I. CALL TO ORDER

Lu Marzulli called the meeting to order at 4:06 PM.

II. APPROVAL OF MINUTES

Deeda Seed moved to approve the September 23, 2019 and October 4, 2019 Board Meeting Minutes as written. Annalise Lasater seconded the motion. The board unanimously approved the minutes.

III. COMMUNICATION AND PUBLIC COMMENT

[Jeff Porter wrote a comment](#) he wanted included in this month's board meeting.

V. LIBRARY DIRECTOR'S REPORT

- a. Jace Bunting, Finance Manager, went over [September's financial report](#) with the board. He noted that our cash balance is higher this year than last year around this same time. Most of this cash is in our capital project fund, which has been set aside for big projects like the Sprague renovation. Now that the contractor is starting work, that number will go down.
- b. Peter Bromberg reviewed some highlights from the Director's Report.
 - i. Shauna Edson, our digital inclusion coordinator, put together the Utah Digital Summit as chair of the UtahCC. The goal of the gathering was to help develop digital equity across Utah.
 - ii. We recently held a former board member luncheon, and we are planning future events to help community members understand and appreciate the ways the library impacts the community.

- iii. The City Library partnered with the Salt Lake County library system to host the ULC annual forum. Many staff members were able to meet up with peers and colleagues from across the country, and guests were wowed by the views and the friendliness of our staff.

VI. BOARD PRESIDENT'S REPORT

Lu welcomed new board member Carol Osborn.

IV. PUBLIC OPEN MEETINGS TRAINING

Kimberly Chytraus presented about the Utah Open and Public Meetings Act, regarding Utah code sections 52-4-101 to 305. This is a required, yearly training for board members, and details the rules governing meetings of public bodies.

VII. OLD BUSINESS

There was no old business.

VIII. NEW BUSINESS

- a. [Friends of the Library MOU](#)
 - i. The green text shows new additions, while red text shows struck wording. The biggest changes are 1) unrestricted donations, which will allow us to continue using money in an agreed-upon way without the staff time required to track individual line items and 2) aligning the wording of the bylaws for staff members attending meetings.
- b. [2020 Board Meeting Schedule](#)
 - i. Proposed schedule for next year's meetings. Does not actually require a vote. We will adjust the date of the March meeting to better align with our budgeting schedule, as well as changing the December date to allow for any travel board members may have during that time.

IX. Other

- a. Closed Session - the board conducted a roll call vote to enter a closed session to discuss Director Peter Bromberg's annual evaluation. The vote was unanimous to move into a closed session at 5:10 pm.
- b. The meeting re-opened at 5:53 pm. Annalise Lasater moved that for the calendar year 2019 the board award Peter \$10,000 as a performance bonus to his 401k. Deeda Seed seconded the motion, which passed unanimously.

X. ADJOURN

- A. Annalise Lasater moved that the meeting adjourn. Deeda Seed seconded the motion, which passed unanimously. The meeting adjourned at 5:54 pm.

UPCOMING SCHEDULE

November Board Meeting

Monday, November 25, 2019, 4pm

Main Library, 210 East 400 South, Salt Lake City, UT 84114