

**THOSE IN ATTENDANCE:**

Lu Marzulli, President  
Annalise Lasater, Vice President  
Bret Rigby, Secretary  
Mario Organista  
Jana Ostler  
Deeda Seed  
Cathy Stokes  
Adam Weinacker

**THOSE EXCUSED:**

**ADDITIONAL STAFF IN ATTENDANCE:**

Peter Bromberg, Executive Director  
Kimberly Chytraus, Senior City Attorney  
Debbie Ehrman, Deputy Director  
Gordon Bradberry, Assistant Director of Facilities and IT  
Jace Bunting, Finance Manager

Liesl Jacobson, Assistant Director of Community Engagement  
Quinn Smith, Assistant Director of Marketing and Communications  
Heidi Voss, Executive Administrator  
Russell Weeks, City Liaison

**I. CALL TO ORDER**

Lu Marzulli called the meeting to order at 4:09 PM.

**II. WELCOME**

**III. APPROVAL OF MINUTES**

Annalise Lasater moved to approve the August 26, 2019 Board Meeting Minutes as written. Bret Rigby seconded the motion. The board unanimously approved the minutes.

**IV. COMMUNICATIONS AND PUBLIC COMMENT**

There was no public comment.

**V. BOARD PRESIDENT'S REPORT**

The board expressed appreciation for outgoing board member Jana Ostler, who has served on the board for five years, including one year as board president.

**VI. [LIBRARY DIRECTOR'S REPORT](#)**

- a. Liesl Jacobson, Assistant Director of Community Engagement, reviewed highlights from our [Super Summer Challenge](#). Other libraries refer to this as their summer reading program, but ours includes directives to explore the community and participate in activities, so we want the name to reflect that.
  - i. The purpose of this program is to address the gap of learning opportunities for children during the summer. With no summer learning, children sometimes return to school behind in reading and math.
  - ii. We tried a few new things with the program this year, including new ways of marketing, and an online version of the program. They worked well.

- b. Jace Bunting, Finance Manager, went over [August's financial report](#) with the board. He noted that our personal property taxes have come in higher than what we budgeted, but there will be an adjustment to this in March when we receive final reconciliation from the county. We also have money set aside for capital projects, such as Sprague renovation. Regular maintenance is tracked in a separate account.
- c. Peter Bromberg reviewed some highlights from the Director's Report.
  - i. Sprague has been doing well even though they're in a small location. They are finding creative ways to engage with the community
  - ii. Grow with Google will be coming to the library. They are touring cities across the country to bring attention to the value of libraries and let the community know that free classes are available on a regular basis.
  - iii. The library is discussing how they can assist the city with their emergency preparedness plan. The library can be a significant player for space and internet access.

## **VII. OLD BUSINESS**

There was no old business.

## **VIII. NEW BUSINESS**

- a. [Budget Reallocation](#)
  - i. There are three roofs that need to be replaced besides main. This was budgeted two years ago. Prices are up because roofing contractors are overwhelmed right now. A reallocation will assure that the money is available in the right budget line to complete the work.
  - ii. Since this project is already behind, the board discussed whether to move on this now, rather than waiting for a future meeting. Bret made a motion to make budget changes as written in the attached document. The motion was approved unanimously.
- b. [Budget Amendment](#)
  - i. The library would like to take a budget amendment to the city council for a number of items, detailed in the attachment.
  - ii. The board decided to move on this at the October 4th board retreat to allow time for any public comment.

## **ADJOURN**

- A. Brit Rigby moved that the meeting adjourn. Deeda Seed seconded the motion, which passed unanimously. The meeting adjourned at 5:57 pm.

## **UPCOMING SCHEDULE**

October Board Meeting

Monday, October 28, 2019, 4pm

Main Library, 210 East 400 South, Salt Lake City, UT 84114