

THOSE IN ATTENDANCE:

Lu Marzulli, President
Annalise Lasater, Vice President
Bret Rigby, Secretary
Carol Osborne
Jana Ostler
Deeda Seed
Cathy Stokes

THOSE EXCUSED:

Mario Organista
Adam Weinacker

ADDITIONAL STAFF IN ATTENDANCE:

Peter Bromberg, Executive Director
Gordon Bradberry, Assistant Director of Facilities and IT
Jace Bunting, Finance Manager
Marilee Moon, Assistant Director of Customer Experience
Quinn Smith, Assistant Director of Marketing and Communications
Heidi Voss, Executive Administrator
Brooke Young, Glendale Branch Manager

I. CALL TO ORDER

Lu Marzulli called the meeting to order at 4:10 PM.

II. WELCOME

Brooke Young provided an update on Glendale Branch. The creative lab has expanded and they've added sewing machines, a VR kit, and volunteers are helping run open labs. There is already a waitlist for a Navajo language series they will be teaching.

III. APPROVAL OF MINUTES

Annalise Lasater moved to approve the June 17, 2019 and July 22, 2019 Board Meeting Minutes as written. Bret Rigby seconded the motion. Jana Ostler abstained from the vote. The board approved the minutes.

IV. COMMUNICATIONS AND PUBLIC COMMENT

There was no public comment.

V. BOARD PRESIDENT'S REPORT

The board plans to hold our monthly retreat October 4th, as this date seems to work best for everyone. The primary topic of discussion will be a comprehensive overview of the facilities plan. There also may be a team building activity and some discussion about the bigger picture of who our constituents are.

VI. [LIBRARY DIRECTOR'S REPORT](#)

- a. Jace Bunting, Finance Manager, went over [July's Financial Report](#) with the board. He noted that we recognize property taxes and those through the county on a slightly different schedule from the rest of the information. There are also a couple of expense line items that may look high, but they

are charges that occur at the beginning of the fiscal year, so it makes sense for them to incur at this time.

- b. Peter Bromberg reviewed some highlights from the Director's Report.
 - i. The Library is working on a Master Facilities Plan with Blalock and Partners, who have reached out to staff for feedback to see how they perceive the current use of space and to identify what improvements they'd like to see. In October, they will reach out to the community for feedback both in person and online.
 - ii. Passport Services are on track to bring in as much money as we expected and possibly more. People appreciate the hours offered.
 - iii. There are several noteworthy programs the library has held recently, such as the Pacific Islander Art Festival and community mural painting at the Sprague Firehouse Express.
 - iv. The Director's Report also includes an update of the renovation process at Sprague.
- c. Gordon noted that the reflecting pool is now properly waterproofed, and tile work will begin soon.
- d. There will be an art exhibit coming to the Main Library beginning Thursday evening. The theme is "Looking for America - Salt Lake City."

VII. OTHER

There was no old business, new business, or other items to discuss.

VIII. ADJOURN

- A. Deeda Seed moved that the meeting adjourn. Carol Ostrander seconded the motion, which passed unanimously. The meeting adjourned at 5:50 pm.

UPCOMING SCHEDULE

September Board Meeting

Monday, September 23, 2019, 4pm

Main Library, 210 East 400 South, Salt Lake City, UT 84114