

**THOSE IN ATTENDANCE:**

Lu Marzulli, President  
Annalise Lasater, Vice President  
Adam Weinacker  
Cathy Stokes

**THOSE EXCUSED:**

Mario Organista  
Bret Rigby, Secretary  
Jana Ostler  
Deeda Seed

**ADDITIONAL STAFF IN ATTENDANCE:**

Peter Bromberg, Executive Director  
Gordon Bradberry, Assistant Director of Facilities and IT  
Liesl Jacobson, Assistant Director of Community Engagement  
Jace Bunting, Finance Manager  
Quinn Smith, Assistant Director of Marketing and Communications  
Heidi Voss, Executive Administrator

**I. CALL TO ORDER**

Lu Marzulli called the meeting to order at 4:08 PM. There was no quorum for the duration of the meeting so the previous meeting minutes were not approved and no business was voted on.

**II. APPROVAL OF MINUTES**

The June 17, 2019 Board Meeting Minutes were not approved due to the lack of quorum.

**III. COMMUNICATIONS AND PUBLIC COMMENT**

There was no public comment.

**IV. BOARD PRESIDENT'S REPORT**

The board discussed planning for their yearly retreat. Annalise recommended sending out a poll with possible dates so the board could agree on a day where everyone is available. Others agreed that it may be helpful to decide on a date and settle on the retreat's discussion topics at a later time.

**V. LIBRARY DIRECTOR'S REPORT**

- a. Jace Bunting, Finance Manager, reviewed some key points of June's financial report. He emphasized that June's numbers are preliminary, as invoices for July and August may post back to June. The figures on the revenue side will largely remain the same, and most changes will show in the expenditure side. The library is also moving to Wells Fargo checking, and over time the Chase accounts will close
- b. Gordon Bradberry updated the board on some facilities business. The contractor who worked on the reflecting pool has hired a new subcontractor to re-do the work at their expense under warranty claims. There is still one leak in the big pool they're addressing. Roofing engineers will

be brought in to provide help with roofing issues at multiple locations. The library has also met with Blalock and Ratio to begin work on a master facilities plan for all branches. Still working on obtaining a permit for Sprague, but most of the demolition is finished. There has been a holdup with the bathroom design, but the library is working with the city code officials to find a design everyone can agree upon.

Peter noted that the library has posted an RFP for a fundraising consultant to help lay the groundwork for future fundraising needed to support any renovations or expansions recommended through the master facilities plan. He also went over some highlights from the July Director's Report.

## **VI. OTHER**

There was no old business, new business, or other items to discuss.

## **VII. ADJOURN**

- A. Annalise moved that the meeting be adjourned. Adam seconded the motion, which passed unanimously. The meeting adjourned at 5:45 pm.

## **UPCOMING SCHEDULE**

August Board Meeting

Monday, August 26, 2019, 4pm

Glendale Branch, 1375 Concord Street, Salt Lake City, UT 84104